



OB/GYN Specialists of Brevard

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Obstetrics and Gynecology

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March 3, 2005.

Dear Patients,

Effective March 3, 2005 OB/GYN Specialists of Brevard has hired Consumer Accounts Systems Collection agency. All payments due past three months will be sent to this collection agency. As well as being sent to the collection agency, fees will be added to your bill. Bellow is the fee schedule:

\$1.00-\$50.00 overdue	\$15.00 fee
\$51.00-\$100.00 overdue	\$30.00 fee
\$101.00-\$150.00 overdue	\$50.00 fee
\$151.00- \$200.00 overdue	\$65.00 fee
\$201.00-\$250.00 overdue	\$85.00 fee
\$251.00-\$300.00 overdue	\$100.00 fee
\$301.00-\$400.00 overdue	\$135.00 fee
\$401.00 and above overdue	\$150.00 max fee

If you are sent to collections please call Accounts Systems Collection agency, please do not call the office.

Additionally, all patients who have endometrial biopsies and colposcopies may be subject to material fees. Some insurance companies may cover the expense, however if they do not \$25.00 will be charged to your account. Please contact your insurance company to verify coverage on CPT 99070.

As a reminder to all patients, OB/GYN Specialists of Brevard only accepts Straight Medicaid for Obstetrics. After delivery you will be released from practice unless your insurance coverage changes. GYN Medicaid or any other form of Medicaid is not accepted in this practice.

If you would like to receive a copy of your records, you will be charge \$1.00 per page and \$.25 thereafter. It will take up to two weeks to process your request.

Furthermore, your insurance company may only authorize one CPT code per visit per co-pay. If seen by the Doctor or Nurse Practitioner with multiple issues your insurance company may only cover one of your co-pays. If your insurance company does not cover additional co-pays your account will be billed.

OB/GYN Specialists of Brevard does not bill secondary insurance. You will be responsible for their portion. If your insurance automatically sends to your secondary please let us know to avoid confusion. Also, all cancellations within 24 hours of scheduled appointments or no shows to appointment will be billed \$30.00 (*see registration form*).

Any questions, please feel free to contact me personally. We appreciate your commitment and loyalty to this practice. If there is anything we can do to make your visits more comfortable please let me know.

Management
OB/GYN Specialists of Brevard

FINANCIAL AGREEMENT

I _____ have read and understand the financial agreement between my self and OB/GYN Specialists of Brevard. I understand that if I am sent to collections I will be subject to fees. I also understand that my insurance company may not cover material for certain procedures, as well as additional co-pays. If I cancel an appointment within 24 hours of scheduled appointments or no show to an appointment I will be responsible \$30.00. I understand OB/GYN Specialists of Brevard does not bill secondary insurance. I agree to pay any fees not covered by insurance company.

Signature of Patient

Date

Witness